



Course Substitution/Waiver Form

This form is to be completed when, due to extenuating circumstances, a course or courses cannot be taken to complete a major and/or a degree requirement. The substitution/waiver can be initiated by the student, the Academic Advisor, the Registrar or the Associate Registrar. In all cases, a course being substituted/waived will have another course used as a substitute. The substituted course will be used in the total number of hours needed for graduation.

Name _____

- Freshman
- Sophomore
- Junior
- Senior
- Certification Student

ID Number _____

The following course(s) is/are to be substituted in order to meet the graduation requirements for a major in _____.

Substitute _____ **for** _____

Course #	Course Title	Hours	Course #	Course Title	Hours
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Substitute _____ **for** _____

Course #	Course Title	Hours	Course #	Course Title	Hours
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Substitute _____ **for** _____

Course #	Course Title	Hours	Course #	Course Title	Hours
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Substitute _____ **for** _____

Course #	Course Title	Hours	Course #	Course Title	Hours
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Substitute _____ **for** _____

Course #	Course Title	Hours	Course #	Course Title	Hours
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Academic Advisor _____
Signature

Date _____

Dean (Major) _____
Signature

Date _____

Provost _____
Signature

Date _____